

North Fork Elementary School
School-Level Parent and Family Engagement Plan (PFEP)
2021-2022

Mission Statement

Provide a safe and optimal learning environment that sets high expectations for each student to become creative, responsible, and safe productive individuals in today's changing society. Our STEM program is designed to prove students with the critical life management skills necessary to make sound decisions and make positive actions.

Engagement of Parents and Families

North Fork Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Our goal is to increase the number of parent involvement by the following:

1. The school will host parent in-service nights by providing care for small children and serving refreshments.
2. The school will work on increasing communication with parents by providing each student with an agenda book, updating parent contact information twice a year, increase the use of flyers sent home, Parent (phone system), newsletters, Parentlink and posting information on the marquee.
3. Parents are generally unfamiliar with school expectations, state standards, test rigor, and preparation. Therefore, the school will host a testing standards night and continue to send monthly newsletters to inform parents of important information.
4. The school will host academic nights for parents and provide materials to work with their child at home.
5. The school has a parent resource room. The room is equipped with parent resource information. In addition, there are parenting guides and parenting dictionaries for further support. The parenting guides have a wide range of topics, which include a parenting series, the discipline series, skills for school success. and quick tips from the parenting institute.

Coordination and Integration

North Fork Elementary will coordinate and integrate parental involvement programs and

activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Head start	NFE is housing two Head Start Prekindergarten classes. Many parents have their older children attending North Fork, which enables the academic expectations to be with these families. The importance of strong foundations is stressed to the parents by all educators. The Head Start teachers conduct two home visits per year.
2	Parent university	Through the innovation zone, parents are offered JJ parenting workshops, life skills, and job training.
3	Individuals with Disability Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during development of the student's individual education plan (IEP).

Annual Parent Meeting

North Fork Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evaluation of Implementation and Effectiveness
NFE Newsletter Parent Link	On going	Parent survey
Annual meeting	September 2021	Parent survey
Develop an agenda and PowerPoint presentations that address the required components of Title I	September 2021	Power Point Presentations and copies of annual

<i>expectations.</i>		
<i>Develop and distribute flyers inviting parents to annual parent meetings.</i>	September 2021	Flyers as invitations with dates of distribution, posting of the date on the school marquee.
<i>Publicize and remind parents of meeting dates.</i>	On-going	School marquee posting, Parent Link messages, and parent sign-in sheets.
<i>Develop sign-in sheets for meetings</i>	September 2021	Sign-sheets from meetings and individual classroom teachers.
<i>Maintain annual meeting documentation</i>	On-going through the school year.	Title I eBinder

Flexible Parent Meetings

North Fork Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

All members of the SAC committee voted and agreed to have their meetings in the afternoon. Parents are welcomed to visit our school between the hours of 7:20am-3:30pm daily to address any concerns or issues. Our teachers meet with parents at a mutually agreed time and on occasion have met parents without any appointment. The teachers conduct parent conferences via telephone to better meet parent time needs. Teachers work to conduct these conferences before, during, and afterschool hours to better accommodate parents.

Building Capacity

North Fork Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Student Agendas</i>	<i>Quarterly</i>	<i>Home-school communication between teachers and parents. The parents will use their agendas to stay</i>	<i>Parent survey</i>

		<i>informed on student's assignments and behavior.</i>	
Family Night Curriculum	Yearly	Parents have the opportunity to borrow extra resources to reinforce what is being taught in class. Help parents understand what students are learning and encourage them to reinforce the concepts at home. These events help parents understand the tests the students will be taking.	Parent sign in sheets and parent surveys
Data Chats	Ongoing throughout the school year	The parent will be made aware of student results on BAS tests and other checkpoint assessments that aid in predicting students' performance on standardized tests. The teachers will inform parents of classroom expectations and individual student progress.	Parent teacher conference forms
Parent resource room	Ongoing throughout the school year	Parents are able to access various resources to help support their child's academic, behavior, and other realms.	Parent resources sign in sheets
Active parent now	Bi-annually	Parents learn different strategies to deal with the different behaviors of their child	Parent sign in sheets and parent surveys

Staff Training

North Fork Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Pinnacle Training</i>	<i>September</i>	<i>Staff sign in sheets and completed interims and conference forms</i>	Teachers will manage grades and attendance

			online and pull data reports.
BASIS Virtual Counselor	September	Trains teachers to utilize the behavior and academic intervention and tracking system.	Inputting academic and behavior interventions and submitting referrals.

Other Activities

North Fork Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

The Title I Mobile Unit will be scheduled to visit North Fork Elementary on the following parent Nights: Annual Meeting, Family (curriculum) night, and FSA night.

Communication

North Fork Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

At the annual meeting in September, information will be presented about the Title I program, the curriculum, and academic assessments. Parents will learn about the school-wide program, how to schedule parent-teacher conference, and opportunities for participation in decision related to the education of their child. At the end of the meeting, parents will be invited to visit to their child's classrooms and meet the teachers. During the classrooms, visit, teachers will provide additional information on the subjects they teach assessment plan, and how parents can help at home. Upon request, the parents that are unable to attend can receive a copy of the presentation. Teacher will

maintain sign-in sheets and provide a copy to the Title I liaison; who will also maintain documentation on the dissemination of information and distribution methods. If a parent has any concerns regarding the school program, they are able to contact the child's teacher or administration. We keep our parent of events through the Parent Link communication system, newsletters, flyer, and our school marquee. The parents will also be able to access pertinent information on the North Fork Elementary website. Copies of all information disseminated are maintained in the parent resource room for the parents to have access to the hard copies throughout the school year.

Accessibility

North Fork Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

North Fork Elementary is fortunate to have staff members who are able to assist in translating for our parents who speak Creole. Important notices and forms are sent to parents in both English and their home language. If additional translating services are needed in language other than Creole, the school will contact the Title I office to request translator services.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan will be adopted by the school on 04/20/2021 and will be in effect during the 2021-2022 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2021.

Annina Brunson
Signature of Principal

4/20/2021
Date

Jiana S. Monte
SAC Chairperson

4/20/2021
Date